



Jefferson Middle School

2022-2023 Handbook

Welcome to Jefferson Middle School. The staff at Jefferson is committed to providing students with academic success in a caring and supportive environment. This handbook explains our school programs and policies. The Jefferson office is open from 8:40 A.M. to 3:55 P.M.

OFFICE STAFF

Principal: Jane Allaire
Assistant Principal: Sharyn Merrigan
Counselor: Beth Green
Secretaries: Betsy Durant
Jennifer Kickner

ACADEMICS	3
ASSIGNMENT POLICY	3
ABSENCES AND DAILY WORK	4
CLASS WORK	4
COURSES	4
Electives	4
Music	5
Physical Education/Health	5
REACH (Reading Enrichment and Arts Cohort for Highly-Motivated Students)	5
Digital Media	5
Woodshop	5
Material Technology	5
Robotics	6
Art	6
Musical Theater	6
GENERAL INFORMATION	6

PERSONAL ITEMS AND ELECTRONIC DEVICES	6
BICYCLES, SKATEBOARDS, IN-LINE SKATES	7
BODY/CLOTHING ART	7
BUSES	7
CLOSED CAMPUS	7
COMMUNICATING WITH STAFF MEMBERS	7
DRESS CODE DISTRICT POLICY	7
Students Must Wear:	8
Students Cannot Wear:	8
LOCKERS	8
LUNCH TIME	8
Lunch Accounts	9
Lunch Detention	9
MEDICATION	9
MONITORING STUDENT PROGRESS	9
October Parent Conferences	9
Progress Reports	9
Skyward Family Access	9
SCHOOL CLOSURES/DELAYS	9
SCHOOL COUNSELOR	9
STUDENT RIGHTS AND RESPONSIBILITIES	9
ABSENCES	10
Excused Absences	10
Unexcused Absences	10
Why?....Because It's the Law	10
Extended Absences	10
ATTENDANCE PROCEDURES	11
TARDY POLICY	11
INTERVENTIONS AND CONSEQUENCES	11
SEARCH AND SEIZURE	12
SAFE SCHOOLS ALERT	12
MAJOR BEHAVIORS	12
EXAMPLES OF MAJOR BEHAVIORS	12
DRUGS, ALCOHOL, TOBACCO, OR OTHER CONTROLLED SUBSTANCES	12
HARASSMENT	13

MAINTAIN AN ATMOSPHERE FOR LEARNING	13
CONFLICTS	13
INAPPROPRIATE LANGUAGE	14
PUBLIC DISPLAYS OF AFFECTION	14
WHAT’S YOUR NAME?	14
SAFETY FIRST	14
SELLING “STUFF” AT SCHOOL	14
SUBSTITUTE TEACHERS	14
TEASING	14
TECHNOLOGY USE	14
SPORTS AND ACTIVITIES PROGRAMS	15
SPORTS	15
Academics	16
OLYMPIA SCHOOL DISTRICT NOTICE TO STUDENTS CONCERNING NON-DISCRIMINATION	16
JEFFERSON MIDDLE SCHOOL STUDENT HANDBOOK ACKNOWLEDGEMENT FORM	16

ACADEMICS

ASSIGNMENT POLICY

It is the student’s responsibility to be aware of upcoming assignments and their due dates.

- **Missing Assignments:** Students and parents can use Skyward Family Access to check for missing assignments. Students should check Skyward frequently to monitor assignments that have been turned in. Students and parents each have their own Skyward account access.
- **Working lunch:** Students must demonstrate mastery of essential learnings throughout the year. If assignments have not been completed by the due date, students may be required to spend additional time at lunch completing this work. Working lunch is designed to help all students achieve success. Students will be able to eat lunch during this time.
- **Daily Work - 6th Grade:** Daily assignments and short-term homework assignments should be turned in on time. However, late assignments may be turned in up to three days late for a reduced point value.
- **Daily Work - 7th Grade:** Daily assignments and short-term homework assignments should be turned in on time. However, late assignments may be turned in up to two days late for a reduced point value.

- **Daily Work - 8th Grade:** Daily assignments and short-term homework assignments should be turned in on time. However, late assignments may be turned in up to one day late for a reduced point value.

ABSENCES AND DAILY WORK

Students who are absent are responsible for making up missed assignments, class work and homework. If students are absent on a due date, the assignment is due upon their return to school. For assignments that are given during an absence, the student will have one day for every day that they missed before it is due. When absent, students and parents should check Schoology for assignments. Parents can also request homework/assignments when calling in student absences. Work can be picked up in the office. Please give teachers ample time to provide work to the office.

- **Long-Term Projects – All Grades:** Given the length of time teachers and students work on some long-term assignments, JMS staff members have determined that projects and long-term assignments may be turned in for reduced credit for up to **one week** after the due date.
- **Absence During a Long-Term Assignment:** If students are given a long period of time to work on a project or long-term assignment and a student is absent one day during that period, the due date is not changed. If a student has multiple, consecutive absences, students may communicate with the teacher to request an extension prior to the original due date.

CLASS WORK

Student academic success is a high priority at Jefferson. Students must come to every class with required materials and a charged Chromebook, complete and turn in every classroom assignment, and participate fully and appropriately in class activities. See the tardy policy for more information.

COURSES

Most students at Jefferson are enrolled in English, Social Studies, Math, Science, and Physical Education. In addition, all students have electives, which include Music (Band, Choir, or Orchestra), and other options that vary from year to year.

Electives

Sixth graders have a choice of Music (Band, Choir, and Orchestra) or other elective as scheduling allows. Seventh and eighth grade students are encouraged to continue their music studies. This allows for more in-depth study and helps students to develop greater competence in those areas. In addition to Music, seventh and eighth grade elective classes include Wood Shop, Robotics, Material Technology, Art, REACH, and Digital Media.

Music

Our Music program offers electives in Band, Orchestra, and Choir. These programs are available at all three grade levels. The performing music programs are year-long classes. Students are required to participate in night performances.

Physical Education/Health

Physical Education/Health classes meet each day. The PE uniform is required and part of the daily participation grade. PE shirts can be purchased from the student store for \$6.00 or you can bring your own heather gray crewneck T-shirt from home. The teacher must approve this shirt. All students provide their own tennis shoes that are lace-up, rubber-soled (non-marking) athletic shoes with good ankle support.

PE is a state and district requirement. The Health curriculum will be incorporated into PE classes. Students absent from PE will be expected to conduct physical activity on their own and turn in a signed "PE Makeup Form."

REACH (Reading Enrichment and Arts Cohort for Highly-Motivated Students)

Students learn to write scripts, build sets, direct audio and lighting, as well as act on the stage. In the first quarter, students read and analyze a theatrical work. In the second quarter, students work together to bring what they have learned to life through a theatrical production. In the last weeks of the semester, they put on a production for the school. Goals of the program reflect the use of critical thinking and problem solving skills.

Digital Media

During the year, students create projects in the areas of multimedia, digital print publications, photo editing, graphic illustration, and video production. The following are some of the applications they use:

- Multimedia: Keynote/PowerPoint, Google Slides, Powtoon.com, Animaker.com, & Scratch Animation ([Scratch.mit.edu](https://scratch.mit.edu))
- Publications: Adobe InDesign, Apple Pages, LucidPress, Google Docs, & Google Sites
- Photo Editing and Graphic Illustration: Adobe Photoshop, Pixlr.com, & Adobe Illustrator
- Video Production: iMovie, WeVideo.com, LumaFusion app for iPads, & Final Cut Pro X.

Woodshop

This course is for 7th/8th grade student interested in learning about the world of woodworking and construction. The students will learn how to work with a variety of machines and processes found in the carpentry and woodworking trades. During this course, students will learn how to plan, select and use materials, including tools and machines to produce a finished product. Emphases will be on safety, time management and quality of workmanship. Students will also work on presentations related to the art of woodworking and construction trades.

Material Technology

Students in this class will learn the basics of graphic design, printing, manufacturing and operating a retail store using our high tech printers, including the laser engraver. This course will introduce students to many different career options and also to future courses of study at the high school level.

During the 2nd quarter students will produce and sell items via the JMS Makerstore helping to benefit the greater school community while practicing their skills.

Robotics

Robotics is a hands-on class designed to develop consumers of technology into creators of technology. Using LEGO Mindstorms EV3 Robotics kits, students design, build, and program real robots in exciting challenges and competitions. Robotics is one of the fastest growing career fields. Students will have fun as they gain valuable skills and knowledge they can use in a technology-driven world.

Art

Students will primarily practice two aspects of art: Drawing and painting. Students will spend the semester working on projects designed to develop the student's individual ideas and talents as an artist. The students will increase their knowledge about materials and techniques, tools and media, and art history.

Musical Theater

This course is open to 6, 7, and 8th grade students. The course will cover basic elements of theater. The students will engage in aspects of Musical Theater including acting, directing, choreography, set design, etc. All students will perform and direct/produce scenes from existing musicals as well as the create brand-new musical productions.

GENERAL INFORMATION

PERSONAL ITEMS AND ELECTRONIC DEVICES

Time spent at school is for the education of students. Personal items not required for class use should be left at home. Electronic devices, including chromebooks, are only to be used for educational purposes and with the direction and permission of a staff member.

Personal electronic devices such as cell phones, cameras, and headphones must **remain off** and **out of sight** in the school building including before and after school and in restrooms, unless a student is given permission by a staff member. If personal devices are seen or heard, they may be confiscated. Images and/or audio/video recordings obtained or transmitted through electronic devices at school are prohibited under Olympia School District Policy 3207. Students who violate this policy will have the item confiscated and held in the office for parent pick up. Two or more electronic device violations will result in a lunch detention.

Students bring personal items to school at their own risk. JMS is not responsible for lost or stolen items.

BICYCLES, SKATEBOARDS, IN-LINE SKATES

A bike rack for student use is in front of the school. Bikes should be **locked** in this area only. Students are not allowed in the bike rack area during the school day. The use of skateboards and in-line skates is not allowed on campus. Students may store skateboards and scooters in the front office during the school day.

BODY/CLOTHING ART

Writing/coloring on one's body/clothing or writing/coloring on other students or students' clothing is considered a disruption to the educational process. Students may be asked by a staff member to remove the writing/coloring and/or may be referred to the office.

BUSES

All students living more than 1 1/2 miles from school are eligible to ride the bus. However, students may be denied the privilege of riding on the school bus for improper conduct upon the recommendation of the bus driver.

Information concerning bus routes is found on the school website or by calling 360-596-7700.

CLOSED CAMPUS

School hours are from 9:10 A.M. to 3:40 P.M. The building is open to students and supervised from 8:40 A.M. until it closes at 3:55 P.M. Students must leave campus promptly after school unless they are involved in a supervised after-school activity. All school expectations apply when participating in on-campus and off-campus school activities.

Our school operates as a closed campus. This means students are to remain on the school grounds throughout the school day. This includes lunch periods when students must be in the cafeteria or designated areas. Students who leave the school campus at 3:40 may **NOT** return to campus for after-school activities without written permission from parents or prior arrangements with the office.

COMMUNICATING WITH STAFF MEMBERS

Sometimes, issues and/or misunderstandings arise between students and staff members. It is important for these issues to be worked out by the students in a timely manner. **Students should first talk with or email the teacher about the situation, or have their parents talk to the teacher.** If students are uncomfortable with the situation, they may talk with the counselor or principal.

DRESS CODE [DISTRICT POLICY](#)

Students and parents are primarily responsible for determining the student's personal dress standards, provided the student's dress does not violate district policy or procedures. Student attire

must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel. Clothing must be suitable for all scheduled classroom activities, including physical education, science labs, shop classes and other activities where unique hazards, specialized attire or safety gear is required.

Students Must Wear:

- Shirt
- Bottom: pants/sweatpants/shorts/skirt/dress/leggings
- Shoes; activity-specific shoes requirements are permitted (for example for sports)

Students Cannot Wear:

- Violent or lewd language or images
- Images or language depicting drugs, tobacco or alcohol (or any illegal item or activity) or the use of same
- Hate speech, profanity, pornography
- Images or language that creates a hostile or intimidating environment based on any protected class
- Apparel identified by local law enforcement as belonging to or identifying one as a member of any violent or criminal group.
- Hats, hoods, and sunglasses are not allowed at Jefferson Middle School. Exceptions will be made for medical/health and religious reasons.

LOCKERS

Each student will be assigned a locker with a lock at the beginning of the school year. Sixth and seventh graders will be assigned a locker partner. Lockers are intended for coats, books, backpacks and lunch storage. Valuables brought to school for special projects, etc. should be left in the office or with a teacher. Students are responsible for the locker to which they are assigned. Do not share your locker combination with anyone! Do not let anyone store any items in your locker.

Unauthorized use, switching, or sharing of lockers will result in discipline. Lockers are school property and may be searched.

LUNCH TIME

There are two lunches at Jefferson. **For the first 15 minutes of each lunch, students are expected to be seated in the cafeteria, eating, conversing, and behaving in a polite and orderly fashion.** Food and student belongings must remain in the cafeteria at the student's seat at all times. No food is allowed in hallways or bathrooms. After cleaning up their space, students may go outside to supervised areas or stay seated at their table. Students will not be allowed to go back and forth between inside and outside areas in the second half of lunch. See an adult if you need to use the restroom or have other urgent needs. We encourage students to bring a raincoat or warm jacket as needed. Students may also sign up to use the library during lunch.

Lunch Accounts

Breakfast and lunch are available at no charge to all Jefferson students during the 2022-2023 school year.

Lunch Detention

Sometimes students make poor choices that lead to consequences. One possible consequence is serving a lunch detention. Instead of going to the cafeteria, students serving a lunch detention will report immediately to the office or assigned room. Students may bring their own lunches from home, or school lunch will be provided.

MEDICATION

According to state law, if a student is to take medication at school, either prescription or over the counter, **the medication is to be kept in the office.** It is the student's responsibility to come to the office for medications. Students should not keep medications in their locker or backpack.

MONITORING STUDENT PROGRESS

October Parent Conferences

Conferences allow teachers and families to share objectives and data on the academic and social progress of the student. School will be dismissed at 12:15 during conference week. However, frequent teacher-parent contact is encouraged throughout the year.

Progress Reports

Teachers will post mid-quarter progress reports electronically, with paper copies upon request. You may use Skyward Family Access to monitor student progress on a more regular basis.

Skyward Family Access

At a minimum, teachers will keep assignment scores in Family Access current within two weeks. This does not require grade calculations to be made available. Skyward is the official gradebook.

SCHOOL CLOSURES/DELAYS

If school is closed or delayed due to weather or other factors, the JMS and OSD website will post information on school closures. All closures and changes in bus routes or starting time will be announced as soon as the information is available. Please do not call the school.

SCHOOL COUNSELOR

Jefferson has a counselor available to help students with any personal or school-related problems. Any concerns by parents or students should be directed to the counselor.

STUDENT RIGHTS AND RESPONSIBILITIES

The following rules and policies should serve as a guide for student conduct at Jefferson. A detailed description of student rights and responsibilities is available on the [OSD website](#). Repeated violation of the school rules listed below or in the Olympia School District Policy will result in disciplinary action.

ABSENCES

Excused Absences

The following are valid excuses for absences from school:

- Participation in a district or school approved activity or instructional program;
- Illness, health condition, mental health-related absence, or medical appointment (including but not limited to medical, counseling, dental, or optometry);
- Family emergency, including but not limited to a death or illness in the family;
- Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
- Court, judicial proceeding or serving on a jury;
- Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
- State-recognized search and rescue activities consistent with RCW 28A.225.055; H;
- Absence directly related to the student's homeless status;
- Absence resulting from a disciplinary/corrective action (e.g., short-term or long-term suspension, emergency expulsion);
- Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity;

The school principal (or designee) has the authority to determine if an absence meets the above criteria for an excused absence.

Unexcused Absences

Any absence from school for the majority of hours or periods in an average school day is unexcused unless it meets one of the criteria above for an excused absence.

Why?....Because It's the Law

- A parent/guardian conference shall be scheduled after **two** unexcused absences.
- Between two and seven unexcused absences, an attendance plan will be developed.
- After the **seventh** unexcused absence during any month or the **fifteenth** unexcused absence during the school year, the school district will file a truancy petition with Community Engagement Board. This also applies to excessive absences, excused or unexcused.

Extended Absences

In the event a student has a pre-planned absence for 3 or more days, they are required to submit an extended absence form. The administration may approve the absence under special circumstances per Olympia School District policies and release the student. Extended absence forms are found in the Main Office and must be submitted one week prior to the absence.

ATTENDANCE PROCEDURES

1. When a student is absent or tardy, the parent or guardian must call the school. If a student is tardy to school, the student must check in at the office.
2. For appointments or early dismissal, a note or a phone call should be given to the office in the morning and the student should check out with the office when leaving.
3. Students who are ill must check out through the Health Room before being released to go home.

Students missing any portion of the school day may not participate in any school activity or after-school event that day. Exceptions may be made for absences needed for medical appointments. The 24/7 JMS Attendance line is (360)596-3203 and (360)596-3200.

An automated calling system will call and/or email the parent/guardian in the event of any unexcused absence.

TARDY POLICY

Our tardy policy is in place to teach personal responsibility, punctuality, and resilience. Skyward is used to track student tardies every class period, and the administration will apply consequences and progressive discipline as needed.

- Students tardy to school must check in at the main office;
- A student's first and second tardy will result in a verbal warning;
- The third tardy may result in a lunch detention;
- Consecutive tardies will result in progressive discipline;
- Teachers will provide verbal notification to the student ("I am marking you tardy");
- Be in class when the bell rings. The threshold of the door is the least restrictive definition of in class;
- ON TIME means in class **with materials – including Chromebooks; Students who must leave to retrieve materials will be considered tardy;**
- Running to class to "just make it on time" may result in discipline;
- Pushing others at the door is unacceptable;
- Students need a hall pass when they are out of class;
- Teachers will not keep students after class for an extended period of time except in extenuating circumstances or with prior approval of the next teacher.

INTERVENTIONS AND CONSEQUENCES

In the event students need help managing behavior, they will receive appropriate interventions and consequences for choices made. Students should be honest, admit mistakes, and participate in problem-solving. Parents will be notified and consequences may include:

- | | |
|------------------------------------|-------------------------|
| ● Reteach expectations | ● Restorative practices |
| ● Counseling | ● Individual contract |
| ● Student/Parent/Staff Conferences | ● Detention |

- Short-term suspension
- Long-term suspension
- Expulsion
- Police contact

The corrective action or consequence will depend on the severity of the incident, number and frequency of offenses of the same or different nature, and previous action taken. Students may not participate in extracurricular activities or events during suspensions.

SEARCH AND SEIZURE

With reasonable suspicion, lockers, clothing, and possessions may be searched. If illegal items are found, they will be confiscated and the police will be notified.

SAFE SCHOOLS ALERT

an online tip reporting system is available 24/7 for students or families to anonymously report safety concerns to the school. The link to the Safe Schools Alert is found at the bottom of the JMS and OSD websites and in the OSD Portal.

MAJOR BEHAVIORS

Major behaviors constitute a substantial disruption of the educational process and pose a serious safety threat to the students and staff of Jefferson Middle School. Please reference the district's [Student Rights and Responsibilities Handbook](#). Participation in any of these acts will normally result in immediate short- or long-term suspension, or emergency expulsion. Individual extraordinary circumstances will be considered before a final decision is made.

EXAMPLES OF MAJOR BEHAVIORS

- Alcohol, drugs, paraphernalia - possession or intoxication
- Alcohol, drugs, paraphernalia - distribution or sale
- Assault - one sided, with or without injury
- Bribery
- Disruptive conduct
- Fighting - mutual engagement
- Fighting - promotion, including social media
- Harassment, intimidation, bullying

DRUGS, ALCOHOL, TOBACCO, OR OTHER CONTROLLED SUBSTANCES

Possession of or being under the influence of drugs, alcohol, tobacco, vapes, or other controlled substances on school grounds is a serious matter and is prohibited. Possession of drugs, marijuana, or alcohol-related paraphernalia is against school rules and carries the same penalty. Violation will result in progressive discipline. Substances solicited/or represented as drugs will be treated as such. The use of drugs, including tobacco, is unhealthy for students in addition to being illegal.

Over-the-counter drugs, though legal, may not be in student possession at school.

HARASSMENT

Students involved in district activities are expected to exhibit respectful behavior and conduct toward each other. Any form of harassment is prohibited including digital/online harassment. Harassment is defined as intimidating or tormenting another person by means of remarks or actions that particularly relate to a person's race, religion, creed, national origin, sex, sexual orientation, gender expression, disability, age, or marital status.

Any person who believes that he or she has been harassed is encouraged to make a complaint to an administrator or counselor. Concerns and/or complaints will be investigated as quickly as possible. Every effort will be made to preserve confidentiality and protect the student's privacy to the extent the investigation process allows. (Olympia School District Policy 3207)

Harassment does not feel good and does not usually go away on its own. It is sometimes accompanied by a threat that the person being harassed had better "...keep their mouth shut or else!" If you or someone you know is being harassed, report it. Go to any staff member and tell them that you feel you are being harassed. You can ask the staff member to address the issue, or, if you are not comfortable with that option, you may ask for a harassment complaint form. Fill out the harassment complaint form, and give it to the counselor. You will be contacted by a school counselor or a building administrator to review your complaint. A plan of action will be put into place.

- **Follow the Established Plan** Our goal is to make Jefferson a comfortable learning environment for all students. Unreported harassment hurts you, and sends a message to the one harassing that their behavior will be tolerated at school. Please report any incident to a staff member, either verbally or using the school harassment form.
- **Parents** If you have any concerns about your child's welfare at school, please contact Jane Allaire or Sharyn Merrigan, (360)596-3200.

MAINTAIN AN ATMOSPHERE FOR LEARNING

CONFLICTS

Disagreements and conflicts among students will occur, and need to be resolved without violence. If involved in a fight, regardless of who started it, students can expect consequences. Students who promote or encourage fighting will also have consequences. Counselors, teachers, and administrators are ready, willing, and able to provide students with strategies for conflict resolution. Students should involve a school staff member at the first sign of difficulty.

INAPPROPRIATE LANGUAGE

Words, tone of voice, and the way students treat other people reflects upon them. Students will treat everyone with respect and use language appropriate for school.

PUBLIC DISPLAYS OF AFFECTION

Public displays of affection such as kissing, hugging, and hand holding are not appropriate at school.

WHAT'S YOUR NAME?

Students must cooperate with the requests and instructions of teachers, student teachers, substitute teachers, educational assistants, principals and other authorized school personnel. **Students must identify themselves upon request to any staff member who asks. Students must also identify themselves appropriately and with integrity through digital tools, such as email or Schoology. Refusal to do so is considered defiant behavior and is a referable offense.**

SAFETY FIRST

Fire alarms are for safety. They are intended to make students aware of a dangerous situation within the building. Students who intentionally pull an alarm when there is no fire will be disciplined and the fire marshall will be notified. Students are expected to stay with their class, remain calm, and follow staff instructions during any safety drill or emergency situation.

SELLING “STUFF” AT SCHOOL

Selling or distributing objects or materials at school is considered a disruption to the school environment. Choosing to do so will result in disciplinary action.

SUBSTITUTE TEACHERS

The reputation Jefferson Middle School has for treating substitute teachers respectfully ensures that students will have a good substitute in class. Being sent to the office by a substitute will result in parent contact and an appropriate consequence.

TEASING

It is unacceptable for people to put others down, make fun of others, or push them around. If a student does not find it humorous, it is not a joke. It is unacceptable for people to make others feel uncomfortable by being too close, inappropriate touching, or asking to do things of a sexual nature. This is a violation of student civil and constitutional rights. Disciplinary actions may apply.

TECHNOLOGY USE

Student Chromebooks and school computers are available for academic use at school.

- Computers are for schoolwork only.
- You will only be on currently assigned sites or applications. No other tabs or applications will be open.
- Do not touch any computer besides the one assigned to you. This includes all mice, keyboards, cords, plugs, settings, etc.
- Your OSD student email is the only email you may use at school and should only be used for school purposes.
- Chatting, emailing, interacting in shared documents, or otherwise digitally communicating with peers during class is not allowed.
- Headphones should remain in your backpack unless directed by the teacher.
- Game use during class is prohibited, unless assigned as a part of the day's lesson or you have been explicitly given permission by your teacher.
- You should arrive with your fully charged Chromebook. Bring your charger in your backpack.
- Your Chromebook is one of your school supplies. Bring it to class each day unless otherwise instructed.
- Chromebooks should remain in the basket of your desk until otherwise instructed by your teacher.
- When the teacher is instructing, the Chromebooks will be closed.
- If work is finished and checked, the Chromebook should be placed back in the desk.
- There will never be any "free time" on the Chromebooks. All activities must be guided or approved by the teacher.

The violation of any of these rules may result in limitations in your technology use.

SPORTS AND ACTIVITIES PROGRAMS

SPORTS

Our after school, no-cut sports program is offered to 7th and 8th grade students, with some intramural sports open to all grades. Eligibility is dependent on meeting specific grade and attendance requirements as well as completion of sports clearance paperwork. Ineligible players may not participate or travel with the team. Jefferson is very proud of the number of students who elect to participate in these programs. Emphasis is on involvement, participation, and good sportsmanship.

Fall

Boys Soccer
Girls Volleyball
Co-ed Cross-Country (6-8)

Winter

Girls Basketball
Boys Basketball
Girls Soccer
Boys Volleyball

Spring

Intramural Track (6-8)

Academics

- Academics come before sports. We expect your best effort, performance and behavior in the classroom and on school grounds.
- Athletes will need to keep up their grades. Grades will be monitored.
- All players are expected to abide by the Athletic Code they signed when completing eligibility. Failure to do so may result in suspension from the team or games.

OLYMPIA SCHOOL DISTRICT NOTICE TO STUDENTS CONCERNING NON-DISCRIMINATION

The Olympia School District will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment. Auxiliary aids and services will be provided upon request to individuals with disabilities.

The following people have been designated to handle inquiries regarding the nondiscrimination policies, reports of alleged sexual harassment, concerns about compliance, and/or grievance procedures:

- Scott Niemann, Title IX Officer, sniemann@osd.wednet.edu, (360) 596-6185
- Autumn Lara, Executive Director of Elementary Education, alara@osd.wednet.edu, 360-596-8534
- Ken Turcotte, Section 504 and ADA Coordinator, kturcotte@osd.wednet.edu, (360) 596-7530
- Scott Niemann, Affirmative Action Officer and Civil Rights Compliance Coordinator, sniemann@osd.wednet.edu, (360) 596-6185

All four individuals may also be contacted at 111 Bethel St NE., Olympia, WA, 98506.

JEFFERSON MIDDLE SCHOOL STUDENT HANDBOOK ACKNOWLEDGEMENT FORM

Use this [form](#) to indicate that you have read and understand the JMS Student Handbook.

<https://forms.gle/1LpMJnPW2gsqUFxj7>